

BERNALILLO PUBLIC SCHOOLS

Finance Department
560 S. Camino del Pueblo
Bernalillo, NM 87004

EMPLOYEE VENDOR INFORMATION

Please type or print legibly.

Complete all fields or the form will be returned.

Please return via e-mail to Josie Archibeque, Purchasing Specialist/CPO: jarchibeque@bernalillops.org

Name _____ **Date** _____

Address _____

City _____ **State** _____ **Zip Code** _____

Phone _____ **Fax** _____

Reason employee needs to be added to iVisions as a vendor:

Social Security # _____

BPS School and/or Program _____

BPS REQUESTOR (Department/Site Bookkeepers) – PLEASE COMPLETE THIS SECTION:

Department/Site _____

Requestor Name _____